



Community Service Form

Name _____ Grade _____ Date Submitted _____

Type of Activity _____ Date (s) of Activity _____

Name of Organization _____ Hours & Minutes Involved _____

Step 1: Is this a school, church, or official volunteer program? If so, you do not need pre-approval—go to Step 3. If this is not a school, church, or official volunteer program go to Step 2.

Step 2: For activities that are not school/church sponsored or that are not affiliated with an organization's formal volunteer program, you need pre-approval to ensure you will earn community service hours for your participation. If you do not get pre-approval, your work may not be counted toward your required community service hours. Please fill out the following information and submit it to the Registrar or Vice Principal for approval. Once you receive approval, you may begin your service activity and then complete Step 3.

Describe the activity. What will you be doing and how long do you estimate you will be working?

Who will be supervising this activity or authorizing that you've completed it?

How does this activity benefit others? How is it considered community service?

Student Signature

School Pre-Approval

(My signature indicates that I will do the above services as described without receiving compensation.)

Step 3: Have the supervisor sign this form to verify you've completed your service.

To the Supervisor: Thank you for your help in this project. Please sign below indicating that the above service was supervised by you.

Signature

Date

(_____)_____
Contact Phone Number

Print Name

Organization Name

Hours/Minutes

| | |
|--|-----------------|
| For Office Use Only: (Circle One) Community Church School | Approved Hours: |
|--|-----------------|