



## In-Person Learning Plan | Updated: August 12, 2021

### Overview

In consideration of the various needs of students and families, Sacramento Adventist Academy (SAA) will prioritize safe, in-person learning throughout the 2021-2022 school year.

The following plan to maintain in-person learning at SAA has been developed based on guidelines and requirements provided by the California Department of Public Health and the Northern California Conference Office of Education. Future decisions regarding adjustments to in-person learning will be made based on guidance from the previously mentioned entities.

### Cleaning

The following procedures have been established for cleaning and disinfecting the campus:

- Classrooms will be cleaned daily
  - Classroom procedures will be developed to clean and/or disinfect touch points throughout the day
- Students will be encouraged to take personal belongings home each day to be cleaned
- Areas used by an individual who has tested positive will be thoroughly cleaned and disinfected

### Community Gatherings

Community gatherings are defined as events in which large numbers of non-students/staff gather together onsite. Examples of community gatherings include the 1st Day Flag Raising, the Back to School Corn Roast, and Fall Festival. Although community gatherings play an important role in the overall program offered at SAA, each community gathering will be evaluated on a case-by-case basis considering 1) the potential impact on in-person learning and 2) the most recent guidelines established by local health authorities.

The administration will communicate the status of community gatherings via *the Weekend Report* and the online school calendar ([www.sacaa.org](http://www.sacaa.org)).

\*The term “community gatherings” does not refer to, or include, attendance at middle school (5-8th grade) or high school (9-12th grade) athletic events.

### Health Screenings for Staff and Students

All staff members, students, and visitors will conduct daily self-screenings at home prior to arriving on campus. If an individual is exhibiting symptoms they will follow CDPH guidance for isolation and/or quarantine. Staff

or students that exhibit symptoms throughout the day will be separated from their class and will be directed to an isolation area until they are able to leave campus.

### **Pre-screening at Home**

Parents/guardians will screen their student(s) for COVID-19 symptoms as outlined by CDPH. If they fail this at-home screening or if they have had close contact with a person diagnosed with COVID-19, they should remain at home and follow the CDC guidelines for home isolation. All staff members will follow the same pre-screening procedures.

### **Absences**

Absences due to COVID-19 symptoms or illness should be reported by parents/guardians to the registrar. An administrative team will review each situation and communicate a timeline for the student's return to in-person learning. All K-12 teachers will work with students and parents/guardians to complete missed assignments.

Parents/guardians should contact their child's teacher(s) for an explanation of how missed assignments from excused absences will be managed.

\*Parents/guardians will receive up-to-date guidance on how to respond to instances of COVID-19 symptoms.

### **Healthy Hygiene Practices**

Each student will sanitize their hands when entering their classroom at the start of the day. Classroom routines will include teaching and reinforcing personal hygiene, such as washing hands (for 20 seconds) and using hand sanitizer.

### **Identification and Tracing of Contacts**

The principal is responsible for identifying, tracing, and communicating instances of confirmed cases of COVID-19. All instances of confirmed cases (staff or students) will be managed confidentially with appropriate members of a classroom and/or cohort being notified.

### **Masks**

The use of masks can limit the release of infected droplets. Their primary role is to reduce the release of infectious particles into the air when someone speaks, coughs, or sneezes, including someone who has COVID-19 but is asymptomatic. Masks are not a substitute for physical distancing, washing hands, and staying home when ill, but they are helpful when combined with these primary interventions.

### **Requirements**

- Students K-12th grade
  - Are required to wear masks while indoors when not alone

- Staff
  - Are required to wear masks while indoors in the presence of students and visitors
- Visitors (all non-staff)
  - Are required to wear masks while indoors

## **Removal of Masks**

Staff, students, and visitors may remove masks when outside and while eating

## **Forgotten Masks**

Although students will be required to provide their own masks, SAA is well prepared to provide a replacement when necessary. Students or visitors that forget their face coverings will be provided one by a staff member.

## **Staff Training**

School administration will meet with staff members to provide information and training in order to ensure proper implementation of the in-person learning plan.

Specifically, teachers/staff will:

- Collaborate with colleagues to ensure proper implementation
- Communicate classroom specific procedures with students and parents/guardians during the first days and weeks of school

## **Testing**

Sacramento Adventist Academy will share CDPH testing guidance with staff, students, and parents/guardians. In addition, the school will maintain communication with local health officials and will adjust guidelines/policies as necessary.

## **Waiver**

All students attending Sacramento Adventist Academy for the 2021-2022 school year are required to submit the attached waiver prior to the first day of school on August 18. Waiver forms can be emailed to the registrar or delivered to the front office.

# Sacramento Adventist Academy

## ***COVID-19 - RELEASE AND WAIVER OF LIABILITY AGREEMENT***

I, \_\_\_\_\_, and on behalf of my minor child \_\_\_\_\_, acknowledge, understand, and agree:

1. The novel coronavirus, COVID-19, is highly contagious, may lead to serious illness, injury, and death, and state and local officials and agencies, the President of the United States, and various federal agencies along with the World Health Organization have declared COVID-19 a worldwide pandemic and have issued guidelines, orders, rules, and regulations relating to and requiring that members of the public take certain preventative measures and refrain from engaging in certain activities.
2. The simple act of leaving home can result in infection by COVID-19, and the risk of infection cannot be completely mitigated despite an individual or organization following all available safety guidelines.
3. Due to my and my child's desire, and the desire of other parents and children, to maintain an in-person learning experience despite the risk of infection, Sacramento Adventist Academy ("the School") has elected to open to provide an in-person learning experience for such students and parents who so desire to participate.
4. My child's enrollment, and any family participation, at the School is completely voluntary and I am aware that remote learning options may exist elsewhere, yet I still choose to enroll my child for in-person learning at the School instead.
5. While the School seeks to implement preventative measures to reduce the spread of COVID-19, my own cooperation and efforts to (i) comply with and support the school's measures, and (ii) follow all applicable federal, state, and local guidance on my own at home and in public is of critical importance as well and I agree to cooperate and do so.

\_\_\_\_\_*(Initials of Parent/Guardian)*.

I further acknowledge that the School, due to the contagious nature of COVID-19, cannot guarantee that my child and my family will not become infected with the Coronavirus/COVID-19. I understand that the risk of becoming exposed to and/or infected by the Coronavirus/COVID-19 may result from the actions, omissions, or negligence of myself and others including, but not limited to; school staff, volunteers, students, visitors, and their families.

\_\_\_\_\_*(Initials of Parent/Guardian)*.

*I Attest and/or Agree that:*

- *I will not knowingly send my child to school if they are experiencing any symptoms of illness such as cough, shortness of breath or difficulty breathing, fever (greater than 100.4 degrees Fahrenheit in the last 24 hours without the use of fever reducing medications), chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell.*
- *I will provide transportation to remove my child from school premises within a reasonable amount of time if my child becomes ill during the school day.*
- *My child has not traveled internationally within the past 14 days, and in the event my child travels internationally during the school year I will keep my child at home for 14 days upon return.*
- *My child has not traveled to a highly impacted area within the United States of America in the last 14 days, and in the event my child does so during the school year I will notify the school and agree to keep my child at home for 14 days if the school so requests.*
- *I do not believe my child has been exposed to someone with a suspected or confirmed case of the COVID-19, and I will notify the school if my child is exposed to such a person.*
- *My child has not been diagnosed with COVID-19, and if diagnosed as such, I attest that my child has been cleared as non-contagious in accordance with state or local public health guidelines.*

- *If my child is diagnosed with COVID-19 during the school year I will notify the school immediately and keep my child away from school until my child has been cleared as non-contagious by state or local public health officials.*
- *I have discussed the importance and dangers of COVID-19 with my child and explained the importance of following recommended safety guidelines.*
- *I am following all applicable CDC and other public health recommended guidelines and limiting the exposure of my child to COVID-19 as much as possible.*

\_\_\_\_ **(Initials of Parent/Guardian).**

I voluntarily consent for my child to attend the School and acknowledge that I am increasing my child's risk to exposure to the Coronavirus/ COVID-19. I acknowledge that I/my child must comply with all set procedures to reduce the spread while my child attends the School.

\_\_\_\_ **(Initials of Parent/Guardian).**

I AM AWARE THAT DUE TO THE CURRENT COVID-19 PANDEMIC, MY CHILD'S ATTENDANCE AT THE SCHOOL COULD BE HAZARDOUS IN EXPOSING MY CHILD, OR OTHERS WITH WHOM THEY MAY COME IN CONTACT, TO THE VIRUS CAUSING EXTREME ILLNESS AND POSSIBLY DEATH.

\_\_\_\_ **(Initials of Parent/Guardian).**

The School seeks to do everything it can to protect its students, staff, volunteers, visitors, and the public. The school seeks to follow the Centers for Disease Control and Prevention (CDC) and state and local health department guidelines, where applicable, with regard to best practices, such as social distancing, the wearing of masks, hand washing, and other sanitation procedures in order to reduce the spread of Novel Coronavirus/ COVID-19. **It is required of everyone to either wash or sanitize their hands upon entrance, after using the restroom, sneezing, coughing, and before eating meals.** Specific health and safety requirements and procedures will be provided in a separate document, and compliance with the requirements and procedures will be a condition of continued enrollment.

If we all work together, we can overcome the spread of this virus as well as other infectious diseases. We welcome you and your child to our school. By signing below, you agree to comply with the written instructions above and all school health and safety requirements provided to you during your child's enrollment. Failure to comply with these and other such written instructions or verbal instructions from school representatives, staff, or volunteers may result in removal of your child from the school.

I hereby release and agree to hold the School, the Northern California Conference & its affiliates, harmless from, and waive on behalf of myself, my child, and any personal representatives any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself, my child, and/or property that may be caused by any actions, omissions, or negligence of the School and its affiliates, that may otherwise arise in any way in connection with my child's attendance and participation at the School. I understand that this release discharges the School & affiliates from any liability or claim with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, my child's attendance or participation at the School. This liability waiver and release extends to the School together with all affiliates, partners, volunteers, and employees.

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Student/Participant Printed Name

Date \_\_\_\_\_

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Parent/Guardian Printed Name

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Parent/Guardian Signature